

CERTIFICATE OF VALIDATION



QQI

Quality and Qualifications Ireland
Dearbhú Cáilíochta agus Cáilíochtaí Éireann

ReValidation

Provider Name	Independent Colleges
Date of Validation	08-Apr-20

	Code	Title	Award	Duration (Full Time)	Duration (Part Time)	Exit
Principal Programme	PG24339	Bachelor of Arts (Honours) in Business Studies	Bachelor of Arts (Honours) (Major Award at NFQ Level 8) 8M20942 180 credits	3 years		
Embedded Programmes	PG24340	Certificate in Business Studies	Certificate (Minor Award at NFQ Level 6) 6H20945 60 credits	1 year		Yes
			First intake	Last intake		
Enrolment Interval			Sep-20	Aug-25		

	Full Time	Part Time
Maximum Intakes per annum:	2	0
Minimum Learners per Intake:	20	0
Maximum Learners per Intake:	140	0

Principal Programme

Target Learner groups

School leavers (who may apply directly).
Full-time learners who may already be in employment and are seeking career progression through the attainment of a degree qualification.
International applicants with minimum IELTS 6.0/CEFR B2+ level of English language competency.
EU applicants with equivalent academic qualifications. Internal learners who may wish to transfer to the programme after Stage 1 of their degree studies.
Learners from other institutions on similar programmes who may wish to apply for direct entry to Stages 2 and 3 of the programme.

Brief Synopsis of the programmes

This programme is an undergraduate degree that provides a solid grounding in the main business areas. It facilitates learners to examine and understand the basic business functions and how these interact in both the internal and external environment.
The programme has been developed for learners who are interested in working in business or management. Furthermore, the programme design facilitates the learners to gain deeper understanding of the specific areas of management, accounting and finance, IT or marketing.
Modules are taught using active learning techniques including role-play simulations and real-world case studies. The revised programme continues to have pathways in Accounting and Finance, Management, Marketing with an additional pathway in IT.
The rationale and expected graduate destinations for each pathway can be found in section 3.6.4 Pathway Rationale. Graduates may also progress to further studies in programmes such as a Postgraduate Diploma in Accountancy, Masters in Accounting and Finance, Masters in Global Brand Management, Masters in Digital Marketing Strategy.

Delivery mode: full-time / part-time

Full-time.

Teaching and Learning Modes

A broad range of teaching and learning approaches will take place including classroom lectures; lab sessions; practical sessions; workshops; tutorials; and individual and group work.

Approved countries

Ireland

Physical resource requirements

Teaching rooms with whiteboards, projector screen, computer with audio-visual equipment (projector and speakers), internet access and the library. Computer lab with MS Office access.

Staff Profiles

Qualifications and Experience	WTE
Administration: Programme administration management, student experience, exams and similar activities.	.5
Qualification – MSc/MA/LLM in Law, Economics, Ethics Entrepreneurship, Research, Learning to Learn, Employability. Teaching in Higher Education	.98
Qualification – MSc/M/MBA or above in Management/Business Administration/HR. Organisations, HRM, Operations, Strategic HRM. Teaching in Higher Education	.38
Qualification – MSc/MA or above in Marketing. Digital Media Experience. Teaching in Higher Education	.38
Qualification – MSc/MA or above in IT/ICT/Computer Science. Systems Design, Organisational Systems, Enterprise Systems Teaching in Higher Education	.38
Qualification – MSc/MA or above in Accounting and Finance Financial accounting, Management accounting, Tax Teaching in Higher Education	.38
Based on 550 hours	3

Approved Centres

Centre	Minimum per intake per Centre	Maximum per intake per Centre
Independent College, Block B, The Steelworks, Foley Street, Dublin 1	20	140

Learner Teacher Ratios

Learning Activity	Ratio
Workshops	1:70
Lecture sessions	1:70
Computer Lab	1:25

Programme being replaced by this programme

Prog Code	Programme Title	Validated	To Close
PG21928	Bachelor of Arts (Honours) in Business Studies	15-Jul-15	

Embedded Programme

Code	Title	Award	Duration (Full Time)	Duration (Part Time)	Exit?
PG24340	Certificate in Business Studies	Certificate 6H20945 60 credits	1 year		Yes

	Full Time	Part Time
Maximum Intakes per annum:	N/A	N/A
Minimum Learners per Intake:	N/A	N/A
Maximum Learners per Intake:	N/A	N/A

Target Learner groups

As per the Principal Programme.

Brief Synopsis of the programmes

The one-year Level 6 Exit Award programme provides learners with broad modules in the core disciplines of Accounting, Information Systems, Marketing, HRM, Economics, Management, Law, and Learning to Learn. The programme provides opportunities for learners to gain knowledge of core business disciplines, and/or who wish to undertake a broader Business Studies education, and who wish to acquire the transferable skills that the programme develops to related or other fields of experience, learning or professional work. This programme provides a solid grounding in the main business areas. It facilitates learners to examine and understand the basic business functions and how these interact in both the internal and external environment.

Learners acquire key skills, knowledge and basic competencies, which can lead to further undergraduate study to Level 7 and employment.

Delivery mode: full-time / part-time

As per the Principal Programme.

Teaching and Learning Modes

As per the Principal Programme.

Approved countries where enrolled learners will be based

As per the Principal Programme.

Physical resource requirements

As per the Principal Programme.

Staff Profiles

Qualifications and Experience	WTE
As per the Principal Programme.	

Approved Centres

Centre	Minimum per intake per Centre	Maximum per intake per Centre	
As per the Principal Programme.			

Learner Teacher Ratios

Learning Activity	Ratio
As per the Principal Programme.	

Programme being replaced by this programme

Prog Code	Programme Title	Validated	To Close
PG21931	Certificate in Business Studies	15-Jul-15	

Conditions of Validation of the Programmes Covered by this Certificate of Validation

Part 1: Statutory Conditions of Validation

The statutory (section 45(3) of the 2012 Act) conditions of validation are that the provider of the programme shall:

- 1.co-operate with and assist QQI in the performance of QQI's functions in so far as those functions relate to the functions of the provider,
- 2.establish procedures which are fair and consistent for the assessment of enrolled learners to ensure the standards of knowledge, skill or competence determined by QQI under section 49 (1) are acquired, and where appropriate, demonstrated, by enrolled learners,
- 3.continue to comply with section 65 of the 2012 Act in respect of arrangements for the protection of enrolled learners, if applicable, and
- 4.provide to QQI such information as QQI may from time to time require for the purposes of the performance of its functions, including information in respect of completion rates.

Part 2 Conditions of Validation Established by QQI Under section 45(4)(b) of the 2012 Act

Part 2.1 Condition of Validation Concerning a Change in the QQI Award or Award Standard

- 1.Where QQI changes an award title, an award specification or an award standard that a programme depends upon, the provider shall not enrol any further learners on the affected programmes unless informed otherwise in writing by QQI (e.g. by the issue of a revised certificate of validation). The programme is considered validated for learners already enrolled on the affected programme.

Part 2.2 Condition of Validation Concerning the Duration of Enrolment

- 1.The duration of enrolment is the interval during which learners may be enrolled on the validated programme.

Validation is determined by QQI for a specified number of years of enrolment appropriate to the particular programme as indicated on the certificate on validation subject to unit 9.2.1. It is a condition of validation that the programme does not enrol any new learners outside this interval. A typical duration would be five years.

If a provider wishes to continue to enrol learners to the programme beyond this interval the provider must arrange in good time for it to be validated again by QQI, or exceptionally the provider may apply for extension of the duration of enrolment (unit (14)). In this context the provider may apply for validation of the programme from first principles or, alternatively, the provider may avail of the process for revalidation (unit (13)) by QQI.

Part 2.3 General Condition of Validation

The provider of the programme shall:

- 1.Ensure that the programme as implemented does not differ in a material way from the programme as validated; differing in a material way is defined as differing in any aspect of the programme or its implementation that was material to QQI's validation criteria.
- 2.Ensure that the programme is provided with the appropriate staff and physical resources as validated.
- 3.Implement in respect of the programme its written quality assurance procedures (as approved by QQI).
- 4.Make no significant change to the programme without the prior approval of QQI. (See unit (8)).
- 5.Unless otherwise agreed by QQI in writing, start implementing the programme as validated and enrol learners within 18 months of validation.

6.Continue in respect of the validated programme to comply with section 56 of the 2012 Act in respect of procedures for access, transfer and progression.

7.Implement the programme and procedures for assessment of learners in accordance with the Approved Programme Schedule and notify QQI in writing of any amendments to this arising from changes to the programme; see unit (9).

8.When advertising and promoting the programme and awards, use the programme title as validated, and the correct QQI award title(s), award type(s) and award class(es) indicating the level of the award(s) on the National Framework of Qualifications.

9.Adhere to QQI regulations and procedures for certification.

10.Notify QQI in writing without delay of:

a. any material change to the programme;

a. anything that impacts on the integrity or reputation of the programme or the corresponding QQI awards;

b. anything that infringes the conditions of validation; or

c. anything that would be likely to cause QQI to consider reviewing the validation.

11.Notify QQI in writing to determine the implications for the provider's validated programmes, where the provider is likely to, or planning to, merge (amalgamate) with another entity or to acquire, or be acquired by, another entity (see unit (12.5)).

12.Report to QQI, when required or requested, on its implementation of the programme and compliance with the conditions of validation.

Part 2.4 General Condition of Validation Arising from Specialised Validation Policy and Criteria

1. n/a

Part 2.5 Special Conditions of Validation

1. n/a

Approved Programme Schedule

Name of Provider:			Independent College Dublin					
Programme Title			Bachelor of Arts (Honours) in Business Studies					
Award Title			Bachelor of Arts (Honours)					
Stage Exit Award Title			Certificate in Business Studies					
Modes of Delivery (FT/PT):			Full Time					
Teaching and learning modalities			FT Face to Face, Online Support					
Award Class	Award NFQ level	Award EQF Level	Stage:	Stage NFQ Level	Stage EQF Level	Stage Credit (ECTS)	Date Effective	ISCED Subject code
Minor	6	5	1	6	5	60	1 st September 2020	0410
Major	8	7	1	6	5	60	1 st September 2020	0410

Module Title	Semester	Module		Credit Number	Total Learner Effort Module (hours)						Allocation of Marks (from the module assessment strategy)				
		Status	NFQ level where specified	Credit Units	Total Hours	Class (or equiv.) Contact Hours	Directed eLearning	Hours of Independent Learning	Work-based Learning Effort	Other (research, interviews, etc.)	C.A.%	Supervised Project %	Proctored Practical Demonstration %	Exam %	Proctored Written
				HET Credits											
Introduction to Financial Accounting	1	M	6	5	125	30	35	60			50			50	
Information Systems in Business	1	M	6	5	125	42	30	53			50			50	
Introduction to Marketing Perspectives	1	M	6	5	125	30	35	60			30	70			
Global Organisations & HRM	1	M	6	5	125	30	35	60			50			50	
Introduction to Economics	1	M	6	5	125	30	35	60			100				
Learning to Learn	1	M	6	5	125	30	35	60				60	40		
Financial Accounting	2	M	6	5	125	30	35	60			30			70	
Introduction to Statistics and Data Analytics	2	M	6	5	125	30	35	60			100				

Marketing Tools and Analysis	2	M	6	5	125	30	35	60			50			50
Organisational Behaviour	2	M	6	5	125	30	35	60			50			50
Leadership and Management	2	M	6	5	125	30	35	60			50			50
Legal Issues in Business	2	M	6	5	125	30	35	60			30			70
Special Regulations: N/A														

Name of Provider:			Independent College Dublin					
Programme Title			Bachelor of Arts (Honours) in Business Studies					
Award Title			Bachelor of Arts (Honours)					
Stage Exit Award Title			N/A					
Modes of Delivery (FT/PT):			Full Time					
Teaching and learning modalities			FT Face to Face, Online Support					
Award Class	Award NFQ level	Award EQF Level	Stage:	Stage NFQ Level	Stage EQF Level	Stage Credit (ECTS)	Date Effective	ISCED Subject code
Major	8	6	2	7	6	60	1 st September 2020	0410

Module Title	Semester	Module		Credit Number	Total Learner Effort Module (hours)						Allocation of Marks (from the module assessment strategy)				
		Status	NFQ level where specified	Credit Units	Total Hours	Class (or equiv.) Contact Hours	Directed eLearning	Hours of Independent Learning	Work-based Learning Effort	Other (research, interviews, etc.)	C.A.%	Supervised Project %	Proctored Practical Demonstration %	Exam %	Proctored Written
				HET Credits											
Management	1	M		5	125	30	35	60			40			60	
Employability & Enterprise Skills	1	M		5	125	30	35	60			100				
Management Accounting	1	M		5	125	30	35	60			30			70	
Consumer Behaviour	1	M		5	125	30	35	60			40			60	
Contemporary Management	1	M		5	125	30	35	60			30			70	
Systems Analysis and Design	1	M		5	125	30	35	60			40			60	
Managerial & Decision Economics	2	M		5	125	30	35	60			50			50	
Management in Practice	2	M		5	125	30	35	60			50			50	

Corporate Finance	2	M		5	125	30	35	60			30			70
Marketing Communications & CRM	2	M		5	125	30	35	60				100		
Operations Management	2	M		5	125	30	35	60			50			50
Databases in Organisations	2	M		5	125	36	35	54			40			60
Special Regulations: N/A														

Name of Provider:			Independent College Dublin					
Programme Title			Bachelor of Arts (Honours) in Business Studies					
Award Title			Bachelor of Arts (Honours)					
Stage Exit Award Title			N/A					
Modes of Delivery (FT/PT):			Full Time					
Teaching and learning modalities			FT Face to Face, Online Support					
Award Class	Award NFQ level	Award EQF Level	Stage:	Stage NFQ Level	Stage EQF Level	Stage Credit (ECTS)	Date Effective	ISCED Subject code
Major	8	6	Award	8	6	60	1 st September 2020	0410

Module Title	Semester	Module		Credit Number	Total Learner Effort Module (hours)						Allocation of Marks (from the module assessment strategy)				
		Status	NFQ level where specified	Credit Units	Total Hours	Class (or equiv.) Contact Hours	Directed eLearning	Hours of Independent Learning	Work-based Learning Effort	Other (research, interviews, etc.)	C.A.%	Supervised Project %	Proctored Practical Demonstration %	Exam %	Proctored Written
				HET Credits											
Applied Project 1	1	M	8	5	125	30	35	60			100				
Strategic Management	1	M	8	5	125	30	35	60			50				50
Organisational Change	1	M	8	5	125	30	35	60			40				60
Project Management: Tools & Concepts	1	M	8	5	125	30	35	60			40				60
Performance Management (Accounting)	1	E	8	5	125	30	35	60			30				70
Financial Reporting for Business	1	E	8	5	125	30	35	60			30				70
Marketing Contexts	1	E	8	5	125	30	35	60			60				40
Services Marketing	1	E	8	5	125	30	35	60				100			

Principles of Employment Law	1	E	8	5	125	30	35	60			30	70		
Strategic HRM	1	E	8	5	125	30	35	60				30		70
Contemporary Issues in Information Technology	1	E	8	5	125	30	35	60			100			
Strategic Management of Information Systems	1	E	8	5	125	30	35	60			50			50
Applied Project 2	2	M	8	5	125	30	35	60				100		
Strategic Management in Practice	2	M	8	5	125	30	35	60			50			50
Entrepreneurial Development	2	M	8	5	125	30	35	60				100		
Leadership Ethics & Corporate Social Governance	2	M	8	5	125	30	35	60			30			70
Audit & Assurance for Business	2	E	8	5	125	30	35	60			30			70
Taxation for Business	2	E	8	5	125	30	35	60			30			70
Marketing Channel Management – Etail, Retail	2	E	8	5	125	30	35	60				50	50	
Implementation of Digital Strategies	2	E	8	5	125	30	35	60			70			30

Finance for Business	2	E	8	5	125	30	35	60			50			50
International Business	2	E	8	5	125	30	35	60			40			60
Information Systems Security & Protection	2	E	8	5	125	30	35	60			70			30
Enterprise Systems	2	E	8	5	125	30	35	60			50			50

Special Regulations:

Pass by compensation cannot be applied to Applied Project 1* or Applied Project 2*

Learners must select one of four elective pathways. Individual elective modules cannot be mixed outside of the associated pathway.